



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
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STATE OF DELAWARE
BOARD OF ARCHITECTS

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, July 1, 2015 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	September 2, 2015

MEMBERS PRESENT

Kevin Wilson, RA, Professional Member, President
Paul Guggenberger, RA, Professional Member, Secretary
John Mateyko, RA, Professional Member
Robert Maffia, RA, Professional Member
Todd Breck, RA, Professional Member
Elizabeth Happoldt, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Flora Peer, Administrative Specialist II
Jeffrey Ford, Investigative Supervisor

ABSENT

Luther Wynder, Public Member
Joseph Schorah, Public Member
Donnell McNair, Public Member

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Wilson called the meeting to order at 1:33p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the June 3, 2015 meeting. Mr. Guggenberger made a motion, seconded by Mr. Maffia, to accept the minutes as presented. The motion carried unanimously.

Unfinished Business

Newsletter Update

The Board reviewed the newsletter. Mr. Maffia requested the addition of the renewal date change. Mr. Breck requested that the information in reference to building codes provided by a JAC booklet be added to the Newsletter sent out in reference to building codes and asked that the information to the Mr. Guggenberger made a motion, seconded by Mr. Maffia, to approve the Newsletter as amended. The motion carried unanimously.

New Business

NCARB Annual Business Meeting

Mr. Wilson summarized the annual meeting for the Board. Mr. Wilson explained the upcoming IDP changes. Mr. Mateyko summarized a seminar that discussed discipline and unlawful practice. Mr. Ford discussed complaints and the complaint process with the Board. Mr. Mateyko requested that the discussion of Possible Title Violators be added to the September agenda.

Ratification of Certificate of Authorization Application(s)

Mr. Breck made a motion, seconded by Mr. Mateyko to ratify the Certificates of Authorization issued below. The motion carried unanimously.

Franck & Loshen Architects Inc.

Teague Freyaldenhaven Architects & Planners, LLP

Elder Design, Ltd.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Breck made a motion, seconded by Mr. Mateyko to ratify the applicants by NCARB certification. The motion carried unanimously.

Daniel Boyne

Eric Oskey

Richard Stokes

Michael Hanrahan

Marcus Adrian

George Hibbs

Arturo Lugo

William Thomas Jr

Sam Olshim

David Zaiser

Evans Myers

Mark Schroeder

Jeffrey Lees

Glen Selligman

Review of Application(s) by NCARB – None

Review of Re-Application(s) by NCARB – None

Review of Application(s) for ARE – None

Review of Applications by Direct Application – None

Correspondence

Request - David Shull

The Board reviewed Mr. Shull's letter. Mr. Mateyko made a motion, seconded by Ms. Happoldt to uphold the Final Board Order the Board agreed on at the previous meeting. The motion carried unanimously.

Other Business Before the Board (for discussion only)

Public Comment

There was no public comment

Next Scheduled Meeting

The next meeting will be held on September 2, 2015 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Mateyko made a motion, seconded by Mr. Breck, to adjourn the public meeting. The motion carried unanimously. The meeting adjourned at 2:40 p.m.

Respectfully Submitted,



Flora Peer

Administrative Assistant II